

INSTRUCTIONS TO AUTHORS

GERIATRICS Today: JOURNAL OF THE CANADIAN GERIATRICS SOCIETY publishes concise papers, which are subjected to peer review by members of the Editorial Board. The journal considers articles of original research, reviews, scholarly addresses, case reports, book reviews, historical interest, clinical tips, guidelines, letters to editor, etc. Requirements are in accordance with "Uniform requirements for manuscripts submitted to biomedical journals" (Ann Intern Med 1997;126:36-47).

Papers should be sent to: FD-Communications, 1448 Lawrence Avenue East, Suite 302, Toronto, ON M4A 2V6, Canada; phone: (416) 750-9608; fax: (416) 750-9051; e-mail: medicine@sympatico.ca

Authors must disclose any commercial interest in the subject of study and the source of any support. A covering letter should state that the work is original and should include the address for correspondence, as well as the phone and fax numbers and e-mail address, to ensure rapid processing. After acceptance, the author(s) must sign a copyright transfer agreement.

The Journal reserves the right to edit manuscripts to ensure conformity with the Journal's style. Such editing will not affect the scientific content and will be checked by the author(s) at the proof stage.

Manuscript Preparation

Manuscripts should be double-spaced, and be approximately four to seven pages in length (800 to 1800 words). Three copies of the paper and figures with a disk should be sent to the Editorial Office. The paper may be sent by e-mail attachment (Word format or ASCII text only format). With the final accepted manuscript, a final floppy disk should be included.

Provide an Abstract of up to 200 words for the beginning, followed by 3 to 8 key words for indexing. The Abstract should be structured as *Background, Methods, Results, Conclusions*.

References

References should be numbered consecutively in the text by superscript numerals. The sequence should be: author(s); title of paper; journal name abbreviated as in the Index Medicus; year

of publication, volume number, first and last page numbers. When there are more than three authors, shorten to three and add "et al", e.g. Col NF, Eckman MH, Karas RH et al. Patient-specific decisions about hormone replacement therapy in postmenopausal women. JAMA 1997;277:1140-7.

The sequence for chapters of a book should be: author(s) of chapter, chapter title, author(s) of book, book title, edition, place of publication, publisher, year of publication, page numbers, e.g. Galloway AC, Colvin SB, Grossi EA et al. Acquired heart disease. In: Schwartz SI, Shires GT, Spencer FC, eds. Principles of Surgery, 6th edition. New York: McGraw-Hill 1994: 845-99.

Tables and Illustrations

Each table should be typed on a separate page, and should have a legend at the top indicating the information contained.

Illustrations must be accompanied by a legend typed on a separate page at the end of the manuscript. Names of the authors and figure number should be written in pencil on the back, with an indication of orientation. Three copies of good quality illustrations should be submitted, two of which may be photocopies. Send camera-ready artwork. Illustrations may be sent electronically as a TIFF file on a disk or CD. JPEG quality is not acceptable.

Numbers, Units and Abbreviations

Measurements are to be metric. When using numbers, use words for numbers up to ten and numerals thereafter, eg. six patients, 11 patients. For measurements, use numerals, eg. 2 kg, 6 mmol, 5 hours, 4°C.

Use only standard abbreviations, and avoid using abbreviations in the title. Define all abbreviations, except those in very common use (eg. DNA), on their first mention.

Proofs and Reprints

Proofs for correction will be sent to authors by e-mail as a PDF file. Authors are asked to fax or e-mail corrections back to the publisher within 72 hours. Only corrections should be made at the proof stage. A form for ordering reprints will be supplied with the proofs.



CANADIAN GERONTOLOGICAL NURSING ASSOCIATION (CGNA)

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For information about the CGNA, see: www.cgna.net
Or contact the President: Lorna Guse, RN, PhD, Director,

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The Executive of the CGNA met in September 2001, to establish goals for the coming 2 years. Executive members are interested in your ideas, which can be communicated to Lorna Guse.

Dr. Guse represented the CGNA at the Canadian Nurses Association meeting of Associate Members in Ottawa.

In 2001, 287 gerontological nurses achieved Certification, which brings the total number to 841 in the 3-year period 1991-2001. These nurses are to be congratulated!

The 12th *Biennial National Conference on Gerontological Nursing* will take place in Kelowna, BC, May 21 to 25, 2003.